

CARROLL UTILITIES DEPARTMENT

EASY-PAY

The convenient, easy way to pay your monthly Utility bill!

WHAT IS EASY-PAY?

With Easy-Pay, payment of your monthly Utility bill is automatically deducted from your bank account on the 15th of each month. Notice of the amount to be deducted will be sent by the 1st of the month.

WHAT ARE THE BENEFITS?

- Convenient and Easy
- Time Saving
- Accurate and Reliable
- No risk of penalty for late payment

HOW DOES IT WORK?

You will continue to receive your monthly bill as in the past. It will say *PAID BY DRAFT* THIS AMOUNT WILL BE DEDUCTED ON THE FIFTEENTH OF EACH MONTH.

HOW DO I SIGN UP?

- Mail or bring this form to the Carroll Utility Department at 112 E. 5th Street or Call 792-1000.
- Please INCLUDE A VOIDED CHECK FROM YOUR FINANCIAL INSTITUTION.

DON'T DELAY! SIGN UP TO ENJOY THE BENEFITS OF EASY-PAY TODAY!

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Carroll Utility Department Easy-Pay Authorization Form

Name

Name of Financial Institution

Address

Checking or Savings Account Number

Carroll Utility Department Account Number

Signature

Phone Number

Date

I authorize the CARROLL UTILITY DEPARTMENT and the financial institution named here to initiate variable entries to my checking/savings account. This authority will remain in effect until I notify the CARROLL UTILITY DEPARTMENT or the financial institution to cancel it in such time as to afford the financial institution a reasonable opportunity to act.

Also, I agree that I remain obligated to pay for utility services in the event that a charge to my account is dishonored for whatever reason, and the CARROLL UTILITY DEPARTMENT retains its normal collection rights.

Complete this form and return it to the Carroll Utility Department with a **voided check.**

Mail to or fax: Carroll Utility Department
112 E. 5th Street
Carroll, IA 51401

Fax: 712/792-0139

To be completed by City

Entered on System BY _____ Date _____

Checked By _____ Date _____

Comments _____